

Minutes of 10th meeting of Executive Council held on 20/04/2022 (Wednesday) at 12:00 PM in the o/o ACSHE, 5th Floor. New Secretariate, Chandigarh under Chairpersonship of Sh. Anand Mohan Saran, W/ACSHE-cum Chairperson. EC. SIASTE

The list of Officers who attended the meeting is at **Annexure – A**

Dr. Rishi Goel, Director –Cum- Member Secretary, extended warm welcome to the Chairman and members of council. Thereafter, agenda items were taken up with permission of chair and after deliberations, following decisions were taken:

Item No. 10.01: Confirmation of the minutes of 9th meeting of EC held on 24.07.2020.

EC confirmed the minutes. Besides, it was directed that :

1. Two EC meeting in a year as provided in MOA should be ensured.
2. The agenda of EC be circulated to members as per the timelines stipulated in Bye Laws.
3. At the onset FD nominee informed the house that the matter regarding transfer of the budget head of SIASTE from DSE to DHE be taken up by concerned and matter be expedited.

Item No. 10.02: To note the decision of state government to open 02 new SIASTE at Gurugram and Kurukshetra.

Since the two new SIASTEs established in Gurugram and Kurukshetra vide DHE memo no.: DHE-170008/26/2021-NPE-DHE dated 11.10.2021 are functioning well. This house thanks the Hon'ble CM – cum - Chairperson of GB for taking innovative step to improve quality of teacher education in the state.

It was directed that agenda item no. 2 should always be Action Taken Report of last EC meeting.

Item No. 10.03: Consider the Action Taken Report on the minutes of 9th meeting of EC dated 24.07.2020.

The EC noted the Action Taken Report of 9th EC meeting held on 24/07/2020, available at Annexure - A. The action taken report is approved with following observations / directions :

1. It was reiterated that at least two meetings of EC be ensured in a year.
2. The matter was discussed in detailed and decided that Director SIASTE will put up a detailed proposal to DGHE for taking control of requisite Land, building and other infrastructure identified in the DIET premises mentioning full details of each component.
3. It is agreed that paid internship should not be confined to single category of schools, rather it be carried out in variety of schools covering ordinary Govt. Schools, Aarohi Model Schools, Model Sanskriti Schools, other categories of Schools covering Rural and Urban areas. A request in this regard be made to ACSSE for revising the paid internship plan accordingly.
4. The chairperson EC sought update from DSE representative on the matter of deputation of teaching staff from schools/DIETs in SIASTE. It was decided that fresh proposal be put up in this regard

5. The matter regarding taking help from Chief Accounts Officer of HAU or from the Chief Account Officer of HSSPP regarding accounting procedure be dropped and it is agreed that a workshop on accounting procedure be organised under CAO o/o DGHE within a fortnight to resolve the issue.
6. The proposal regarding digitalization of institute and issuance of smart card to students and staff be put up on file for approval of DGHE.
7. The students having attendance above a bench mark be given some symbolic reward while maintaining penal provision for short attendance.
8. The matter regarding revision of reservation of All India quota from 15% to 50% be dropped.
9. The assessment of performance of faculty be made through APAR.
10. Regarding internship it is agreed that organisations dealing with schools / teaching be contacted for summer internship etc. so that students can get better job opportunities.
11. In the matter pertaining to issues of lease deed and rent of SIASTE, Jhajjar with JES. It is decided that DGHE will write a letter to DC, Jhajjar – Cum – Chairperson of JES to resolve the issues on priority basis as well as will fix a meeting of DC, Jhajjar and Director, SIASTE in consultation with ACSHE at earliest to resolve the issues.
12. The matter regarding inclusion of Service Bye Laws of GMDA will be discussed under agenda item no. VII

Item No. 10.04: Consider and Approve the audited account statement for the year 2020-21 and 2021-22.

The audited statement for the year 2020-2021 and 2021-2022 is approved with following observations:

1. The finance of the institute should be managed in accordance with the instructions issued by Finance department, Govt. of Haryana from time to time.
2. The Fixed deposit be made with bank / financial institutions quoting maximum interest rate.

Item No. 10.05: Consider the Annual Report of the year 2020-21 and 2021-2022

The annual report of year 2020-21 and 2021-22 is approved with following suggestions:

1. The drop out of students from institute in the subsequent years of their study be taken care seriously and reason must be found out for drop out which is currently around 10%.
2. Appropriate step such as initiation of need-based scholarship for poor students be taken up to reduce dropout rate.
3. A benchmark / target regarding results be set up at institute level to improve the university results of institute.

Item No. 10.06: To Approve the Annual Budget for Financial Year: 2022-23.

Estimated budget expenditure for financial year 2022-23 is approved with following observations:

1. The budget for construction of institute building be taken up in phase-wise manner. For this year an amount of Rs. 10,00,00,000/- would be sufficient for construction of 1st phase of building. Hence under building construction head an amount of Rs. 10 crore is approved instead of proposed amount of Rs. 25 crore.
2. The budget regarding renovation / upgradation of buildings of DIET, Gurugram and DIET Kurukshetra will be executed only after taking control over the land / building / other infrastructure of DIET Gurugram and DIET Kurukshetra by respective SIASTE. For this Director SIASTE will initiate a detailed proposal mentioning land / building / measurement and maps etc.

Item No. 10.07: To consider the matter related to amendment in MoA and Bye-Laws in the light of shifting of administrative control of SIASTE from DSE to DHE, opening of two new SIASTE at Gurugram and Kurukshetra and other directions issued by Hon'ble Chief Minister/Governing Body.

The Standing Committee headed by DGHE will examine the proposed amended Rules and Service Bye Laws. The committee will specifically mention against each post regarding its mode of recruitment (Direct Recruitment, Deputation, Re-employment, Temporary Appointment, HKRN) and will submit its report within a month.

Item No. 10.08: To consider the matter related to transfer of infrastructure and faculty for SIASTE Gurugram and Kurukshetra:

The matter be put up separately to DGHE as deliberated under item no. 10.06

Item No. 10.09: To consider the matter related to up-gradation of infrastructure at SIASTE Gurugram and Kurukshetra.

The matter be put up separately to DGHE as deliberated under item no. 10.06

Item No. 10.10: To consider and approve the Split-up of Funds for SIASTE Gurugram and SIASTE Kurukshetra and opening of separate bank account to maintain it.

In Principle approved parent child account.

Item No. 10.11: To consider the matter related to claim of HPPI for its outstanding dues.

In the matter house decided as followings:

1. HPPI be communicated about the termination of MOU in the light of enquiry conducted by Registrar, MDU Rohtak and instructions issued by competent authority.
2. Recovery proceeding be initiated against HPPI by competent authority.

Item No. 10.12: To consider the issue related to settlement of claim of Jhajjar Education Society for the rent from November 2020 to till date.

The matter be put up separately to DGHE as deliberated under point n. 11 of item no. 10.03

Item No. 10.13: To consider the matter regarding the fee to be charged from students of B.A. B.Ed./B.Sc. B.Ed. w.e.f. session 2022-23 onward.

It is agreed that :

1. A breakup of the fee of Rs. 18400/- per annum currently being charged be made up and the university charges should be as per the rates of respective affiliated university for concerned course. In a way that total fees being charged should not be below of Rs. 18400/-.
2. Any proposal regarding hike in hostel fee should be put up separately with appropriate rationale regarding hike in charges of electricity / maintenance etc. put up separately.

Item No. 10.14: To consider the Fee Refund Rules of institute w.e.f. session 2022-23 onward.

It is agreed that refund policy of respective affiliating university be followed in the SIASTEs.

Item No. 10.15: To expand the academic horizon of SIASTE Gurugram/ Jhajjar/ Kurukshetra by introducing new credit/non-credit need based courses (Certificate/Diploma/UG/PG/Research Degree) in-service/pre-service teacher education.

At this stage institute should initiate only selected short term in-service teacher training programme which have direct impact on quality of education in schools after getting approval on file. After successful completion of such programmes matter regarding initiating more long-term programme may be put up.

Item No. 10.16: To consider the matter related to engagement of the non-teaching staff in SIASTE Gurugram/Jhajjar/Kurukshetra.

It is agreed that the matter be put up on separate file for approval of competent authority.

Item No. 10.17: To consider the matter related to strengthening of the administrative management of SIASTE operating from the location of Gurugram, Jhajjar and Kurukshetra and effective discharge of duties of Director SIASTE.

EC decided that director can have camp offices at SIASTE, Kurukshetra and SIASET, Gurugram. Also, for smooth development of all three institutes he will regularly visit the institutes as per requirement.

Item No. 10.18: To consider and approve the issue related to bifurcating the intake/seats among various streams in SIASTE at Gurugram / Jhajjar / Kurukshetra.

It is agreed that seats which remain vacant after 12:00 P.M on the day of last counseling in particular course of any SIASTE, may be inter-converted by Director SIASTE.

Item No. 10.19: To consider the issues related Execution of Collaboration/MoU/ Academic Partnership/ Agreements etc with Institutes/Organizations of Repute International/ National level.

Seminars / Workshops in collaboration with Govt. / Non-Govt. organization involving an expenditure within financial powers of director will be decided at his level. While any long-term collaboration with such organisation creating a bigger financial liability will be approved by higher competent authority.

Item No. 10.20: To consider the matter related to entitlement of Seating fee for experts/members invited in meetings of Governing Body / Executive Council / Meetings of other advisory bodies/experts committees / selection committees etc.

It is agreed that the seating fee of Rs. 2000/- per session will be payable to non-state government / non – state university outsider members participating in Executive council / Governing Body meetings. The same rate will be applicable to the members of screening / selection committees irrespective of their employment status. The TA/DA will be applicable as per state Govt. policy.

Item No. 10.21: To consider the matter related to engagement/ panel of legal advisors for SIASTE.

It is agreed that DGHE in consultation with Director (Prosecution) will arrange to provide additional duties to ADA of DC, Jhajjar for advising in legal matters of SIASTEs.

Item No. 10.22: To consider the matter related to preparing the panel of experts to be suggested to President of Governing Body for nominating in Governing Body u/s 3(5) of MoA, 2019.

Matter is already put up on separate file. The same will be notified after taking approval of competent authority.

Item No. 10.23: To consider and approve an Advance Amount of Rs. 10,000/- for fuel/maintenance/service of institute vehicle.

Being an administrative matter, it should be put up on separate file.

Item No. 10.24: To consider and approve the following action taken by Director SIASTE under clause 18 of Rules and Regulations in MoA of the institute for smooth functioning of institute.

(a) Appointment of U.S. Parmar (SAS), Account Officer of the institute under Outsourcing policy part-I

The action taken by Director SIASTE is noted by the EC. Further it is agreed that in future the retired person be engaged as per re-employment policy of state Govt. with approval of competent authority.

(b) Assigning to Mrs. Reena, Assistant Professor in Mathematics as Dean of Students Welfare in SIASTE Jhajjar.

EC noted the decision taken by the Director SIASTE vide order NO. 2021/467-469 dated 30/11/2021 to assign additional duties of Dean Student Welfare to Smt. Reena, Assistant Professor (Mathematics) without any kind of extra remuneration.

(c) Assigning work of Service Book Verification, Annual increment etc. to Mr.

U.S. Parmar (SAS), Account Officer of the institute.

EC observed that such matters are purely of administrative nature need not to bring to EC.

(d) Shifting of Headquarter of Mr. Rakesh Kumar Sheoran, Assistant Professor in Physics, from SIASTE Jhajjar to SIASTE Gurugram.

The action taken by Director SIASTE is noted by the EC. Further, it is agreed that such matters are purely of administrative nature need not to bring to EC.

(e) Release of Arrear of Dr. Rishi Goel, Director SIASTE as per 7th pay commission for the period of his deputation in the institute.

The action taken by Director SIASTE is noted by the EC.

(f) Engagement of Resource Persons in SIASTE Gurugram/Jhajjar/Kurukshetra in the subject where no teacher is available in the institute at UGC rates.

The action taken by Director SIASTE is noted by the EC. Further it is agreed that such matters are purely of administrative nature need not to bring to house.

(g) Additional Charge of SIASTE at DIET Gurugram and Kurukshetra to Principals of respective DIETs.

The action taken by Director SIASTE is noted by the EC. It is agreed that existing arrangement be continued and fresh applications against vacant posts of principals and teaching faculty in three institutes be sought from eligible candidates from schools and colleges / Universities for deputation.

Item No. 10.25: Any other item with the permission of chair.

No matter is taken under this item.



**Director SIASTE-cum-
Member Secretary**

Approved by

ACSHE

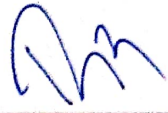
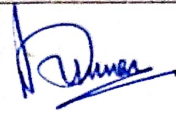
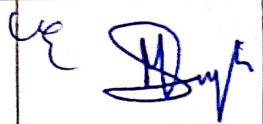
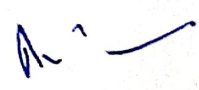

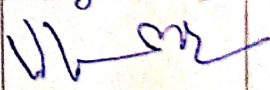
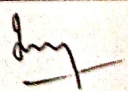
- Cum- Chairperson, SIASTE

Note No. #1

Attachment: Annexure-II.pdf

10th Meeting of the Executive Council State Institute of Advanced Studies in Teacher Education, Haryana on 20.04.2022 at 12:00 P.M. in the office room, O/o W/ACSHE, 5th floor, New Secretariat, Sector - 17, Chandigarh under the chairmanship of Sh. Anand Mohan Sharan, IAS, Additional Chief Secretary to Govt. Haryana, Higher Education Department- Cum - Chairperson SIASTE

Attendance Sheet

Sr. No.	Name	Official Capacity/ Nomination	Designation in E.C	Signature
1	Sh. Rajiv Rattan, IAS,	Director General Higher Education	Member	
2	Sh. J. Ganesan, IAS, <i>Nominee</i> <i>Anil Kumar, Asst Dir.</i>	Director Secondary Education	Member	
3	Sh. Vivek Kalia, HCS <i>i</i>	Director S.C.E.R.T, Gurgaon	Member	
4	<i>Kamlesh Singh</i> <i>Mahavir Singh</i> <i>± AS Addl. Secretary, Finance</i>	Nominee of Finance Department	Member	
5	Prof. (Dr.) Jitender Kumar	VC, MDU Nominee	Member	<i>Joined in online mode (Google meet)</i>
6	Dr. Brijesh Sahani	VC, KUK Nominee	Member	
7	Dr. Annapurna Sharma	VC, Gurugram University Nominee	Member	
8	Dr. S.V. Sharma,	Principal RIE, Ajmer	Member	<i>Joined in online mode (Google meet)</i>
9	Prof. Madhu Gupta	Academic Expert	Member	<i>Joined in online mode (Google meet)</i>
10.	Dr. Vivek Kohli	Academic Expert	Member	
11.	Dr. Rishi Goel	Director SIASTE	Member Secretary	

18/08/2022 2:15 PM

RAJIV RATTAN IAS
(DIRECTOR)

Note No. #4

Approved.

18/08/2022 5:14 PM

VIJAYENDRA KUMAR IAS
(PRINCIPAL SECRETARY)

Note No. #5

18/08/2022 6:28 PM

RAJIV RATTAN IAS
(DIRECTOR)

Note No. #6

22/08/2022 8:51 AM

RISHI GOEL
(DIRECTOR-SIASTE)

Note No. #7

W/Principal Secretary to Govt. of Haryana, Higher Education Department -cum- Chairperson Executive Council SIASTE has approved the minutes of 10th meeting of the Executive Council of SIASTE at Note #4 of E-office File No.: DHE-350002/1/2022-SIASTE-DHE (E-868479).

Therefore, file may now be processed in offline / physical mode. The Physical copy of minutes along with print of concerned page of aforesaid e-office file No.: DHE-350002/1/2022-SIASTE-DHE (E-868479) containing approval of W/PSHE-cum-Chairperson may be put-up before W/Director SIASTE-cum-Member Secretary EC to endorse the same.

Thereafter, minutes may be circulated as final approved minutes of 10th Meeting of EC, SIASTE held on 20/04/2022 at Chandigarh.

22/08/2022 1:05 PM

RAKESH SHYORAN
(ADMIN INCHARGE-SIASTE)