



# State Institute of Advanced Studies in Teacher Education

An Autonomous Institute under Department of Higher Education Govt. of Haryana located at

Opp. Govt. P.G. Nehru College, Jhajjar – Bahadurgarh Road,

1<sup>st</sup> Floor, Model School Building, Jhajjar

(Affiliated with MDU, Rohtak)

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Ref. No. 2024/JJR/385

Date : 23/05/2024

**Subject: Notice Inviting Request for Proposal (RFP) from Eligible Chartered Accountants / CA Firms for Selection of Agency for Maintenance / Audit of Account of Institute for FY: 2023-24.**

The institute requires services of Chartered Accountant / CA Firm, who are on the panel of CAG, for maintenance / audit of its annual account for three financial years w.e.f. 2023-24. Interested eligible individual / firms may submit their quotation, subject to following conditions:

1. The last date for submission of RFP quotation is 7<sup>th</sup> June 2024. Late submission will not be accepted.
2. The quotation must be submitted either in a sealed envelope mentioning “quotation for CA services to SIASTE” on the cover or may be submitted through post / By hand / E-mail: [info@siaсте.ac.in](mailto:info@siaсте.ac.in) with password protected document as attachment and password separately messaged to 8901148887 within prescribed time.
3. Only the eligible individual or CA Firm on the panel of CAG will be considered eligible. The quotations of ineligible forms will be summarily rejected.
4. The quotation with the consolidated lowest rate for the whole work will be selected. However, institute reserve right to cancel all the quotation or reject particular quotation, if any adverse remark is reported against the firm.
5. Only the CA / firm finally selected for allotment of work will be intimated through letter / e-mail.
6. The selected firms will be issued three year work contract. If case the performance of firm is not found satisfactory during this period, the institute reserve the right to cancel/withdraw the contract with due notice. However, in case of satisfactory performance the competent authority may be further extended the work contract for a reasonable period beyond the period of 03 years.
7. All rights for accepting / rejected the quotations lie with the institute and all disputes will be subject to jurisdiction of Jhajjar only.

Dr. Rishi Goel  
Director